

# Equipment Rental 2016



**25% late fee for ALL orders received after June 10, 2016**

**Festival Dates and Operating Hours:**

Friday, July 8, 5-10pm / Saturday, July 9, Noon-10pm / Sunday, July 10, Noon-9pm

**Festival Location:** 4400-4560 N. Lincoln Ave., Chicago

**Festival Website:** www.SquareRoots.org

**CONTACT INFORMATION** (Please type or print legibly. Form must be fully completed.)

Event Contact \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Website \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email Address (REQUIRED) \_\_\_\_\_ FEIN/IDOR# \_\_\_\_\_

Method of Payment:     Cash                       Check                       MasterCard                       Visa

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security Code \_\_\_\_\_

Cardholder's Name \_\_\_\_\_ Signature \_\_\_\_\_

Billing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

ITEM	UNIT COST	QTY	LATE FEE	TOTAL COST	NOTES	
Canopy (10' x 10') with water barrels	\$385					
Canopy (10' x 20') with water barrels	\$545					
Water Barrels	\$50					
Tent Sides (required to close early)	\$35/side					
10' Counter	\$55/counter					
Sign Poles (1 pair)	\$40/pair					
Tables - 8'X30"	\$25					
Chairs	\$7					
Charcoal grill **	\$175 ▪ \$50 deposit					
Propane grill **	\$375 ▪ \$75 deposit					
Propane tank (100 lb)	\$130					
Propane hose (20-ft with fittings)	\$45					
Electricity — Food Vendor*	\$275 (5 plugs available)				# of plugs _____	
Electricity — Market Vendor*	\$150 (2 plugs available)				# of plugs _____	
Electricity	\$75/additional outlet					
Refrigerator **	\$450 ▪ \$25 deposit					
Deep Fryer **	\$375 ▪ \$75 deposit					
Ice (22-lb bag)	\$5					
*Vendors must indicate the number of plugs needed under "Notes" on this form. Vendors will be required to supply grounded extension cords (up to 100') to reach power supply.				TOTAL DUE	\$	

\*\* Food prep items require a cleaning deposit per the rental company. Deposit refunded at the conclusion of event after return and inspection of equipment is complete.

**Rental costs include all applicable setup charges, taxes and delivery fees.**

Applications and payment should be mailed to: Big Buzz Idea Group, 3332 W. Foster Ave., #121, Chicago, IL 60625. Please make all checks payable to: Square Roots. For more information, contact Big Buzz Idea Group at 847.677.8273 or Info@BigBuzzIdeaGroup.com.

PAYMENT MUST BE SUBMITTED WITH SIGNED FORM TO GUARANTEE EQUIPMENT ORDER.  
Each vendor assumes full responsibility for their rented equipment. All equipment must be properly cleaned for return. Any fees for missing items will be deducted from final payouts for the restaurants and invoiced to the vendors as necessary.

PRESENTED BY



**Old Town School of Folk Music**

PRODUCED BY



Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_