

Equipment Rental 2017



25% late fee for ALL orders received after June 9, 2017 (No orders or changes accepted after June 26, 2017)

Festival Dates and Operating Hours:

Friday, July 7, 5-10pm / Saturday, July 8, Noon-10pm / Sunday, July 9, Noon-9pm

Festival Location: 4400-4560 N. Lincoln Ave., Chicago

Festival Website: www.SquareRoots.org

CONTACT INFORMATION (Please type or print legibly. Form must be fully completed.)

Event Contact _____

Company _____

Address _____ City _____ State _____ Zip _____

Website _____ Phone _____ Fax _____

Email Address (REQUIRED) _____ FEIN/IDOR# _____

Method of Payment: Cash Check MasterCard Visa

Card Number _____ Exp. Date _____ Security Code _____

Cardholder's Name _____ Signature _____

Billing Address _____ City _____ State _____ Zip _____

ITEM	UNIT COST	QTY	LATE FEE	TOTAL COST	NOTES	
Canopy (10' x 10') with water barrels	\$385					
Canopy (10' x 20') with water barrels	\$545					
Water Barrels	\$50					
Tent Sides (required to close early)	\$35/side					
10' Counter	\$55/counter					
Sign Poles (1 pair)	\$40/pair					
Tables - 8'X30"	\$25					
Chairs	\$7					
Charcoal grill **	\$175 ▪ \$50 deposit					
Propane grill **	\$375 ▪ \$75 deposit					
Propane tank (100 lb)	\$130					
Propane hose (20-ft with fittings)	\$45					
Electricity — Food Vendor*	\$275 (5 plugs available)				# of plugs _____	
Electricity — Market Vendor*	\$150 (2 plugs available)				# of plugs _____	
Electricity	\$75/additional outlet					
Refrigerator **	\$450 ▪ \$25 deposit					
Deep Fryer **	\$375 ▪ \$75 deposit					
Ice (22-lb bag)	\$5					
*Vendors must indicate the number of plugs needed under "Notes" on this form. Vendors will be required to supply grounded extension cords (up to 100') to reach power supply.				TOTAL DUE	\$	

** Food prep items require a cleaning deposit per the rental company. Deposit refunded at the conclusion of event after return and inspection of equipment is complete.

Rental costs include all applicable setup charges, taxes and delivery fees.

Applications and payment should be mailed to: Square Roots c/o Big Buzz Idea Group, 4055 W. Peterson Ave., Ste 105, Chicago, IL 60646. Please make all checks payable to: Square Roots. For more information, contact Big Buzz Idea Group at 773.804.8589 or Lora@BigBuzzIdeaGroup.com.

PAYMENT MUST BE SUBMITTED WITH SIGNED FORM TO GUARANTEE EQUIPMENT ORDER.
Each vendor assumes full responsibility for their rented equipment. All equipment must be properly cleaned for return. Any fees for missing items will be deducted from final payouts for the restaurants and invoiced to the vendors as necessary.

PRESENTED BY



Old Town School of Folk Music

PRODUCED BY



Vendor Signature _____ Date _____