

# Equipment Rental 2019

**SQUARE  
ROOTS**

**25% late fee for ALL orders received after June 3, 2019** (No orders or changes accepted after June 24, 2019)

**Festival Dates and Operating Hours:**

Friday, July 12, 5-10pm / Saturday, July 13, Noon-10pm / Sunday, July 14, Noon-9pm

**Festival Location:** 4400-4560 N. Lincoln Ave., Chicago

**Festival Website:** www.SquareRoots.org

**CONTACT INFORMATION** (Please type or print legibly. Form must be fully completed.)

Event Contact \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Website \_\_\_\_\_ Phone \_\_\_\_\_

Email Address (REQUIRED) \_\_\_\_\_ FEIN/IDOR# \_\_\_\_\_

Method of Payment:     Cash                       Check                       MasterCard                       Visa

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security Code \_\_\_\_\_

Cardholder's Name \_\_\_\_\_ Signature \_\_\_\_\_

Billing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

ITEM	UNIT COST	QTY	LATE FEE	TOTAL COST	NOTES
Canopy (10' x 10') with tent weight	\$395				
Canopy (10' x 20') with tent weight	\$555				
Tent Weight	\$50				
Tent Sides (required to close early)	\$35/side				
10' Counter	\$55/counter				
Sign Poles (1 pair)	\$45/pair				
Tables - 8'X30"	\$30				
Chairs	\$12				
Charcoal grill **	\$210				
Propane grill **	\$345				
Propane tank (100 lb)	\$130				
Propane hose (20-ft with fittings)	\$45				
Electricity — Food Vendor*	\$300 (5 outlets)				# of outlets _____
Electricity — Market Vendor*	\$150 (2 outlets)				# of outlets _____
Electricity	\$75/additional outlet				
Refrigerator **	\$425				
Deep Fryer **	\$315				
Ice (22-lb bag)	\$5				
*Vendors must indicate the number of outlets needed under "Notes" on this form. Vendors will be required to supply grounded extension cords (up to 100') to reach power supply.				TOTAL DUE	\$

**Rental costs include all applicable setup charges, taxes and delivery fees. No additional deposit required.**

Square Roots does not guarantee the condition of the rental equipment provided by the rental company. All equipment must be properly cleaned for return. Any outstanding fees or fees for missing items are subject to a 25% penalty based on the order total (rental fee plus late fee) and will be deducted from final payouts for the restaurants and invoiced to the other vendors as necessary.

Applications and payment should be mailed to: Square Roots c/o Big Buzz Idea Group, 4055 W. Peterson Ave., Ste 105, Chicago, IL 60646. Please make all checks payable to: Square Roots. For more information, contact Big Buzz Idea Group at 773.804.8589 or lora@bigbuzzideagroup.com.

PAYMENT MUST BE SUBMITTED WITH SIGNED FORM TO GUARANTEE EQUIPMENT ORDER.

Each vendor assumes full responsibility for their rented equipment. All equipment must be properly cleaned for return. Any fees for missing items will be deducted from final payouts for the restaurants and invoiced to the vendors as necessary.

PRESENTED BY



**Old Town School of Folk Music**

PRODUCED BY



Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_