

SQUARE ROOTS

FESTIVAL DATES AND OPERATING HOURS:

Friday, July 10, 5-10pm

Saturday, July 11, Noon-10pm

Sunday, July 12, Noon-9pm

Festival Location: 4400-4560 N. Lincoln Ave., Chicago

Festival Website: www.SquareRoots.org

2020 VOLUNTEER GRANT PROGRAM APPLICATION

Application Deadline:

APRIL 15, 2020

Shifts are assigned on a first-come, first-served basis, so please submit at your earliest convenience.

Please scan/email the completed form to Craig@BigBuzzIdeaGroup.com or mail forms to: **Square Roots Grant c/o Big Buzz Idea Group, 4055 W. Peterson Ave., Ste 105, Chicago, IL 60646**

Applicants must provide all requested information. To participate in the program and qualify for a cash grant, your nonprofit organization must be located in Lincoln Square or primarily serve the Lincoln Square community. Applicants may select a maximum of 2 shifts to fill, provided that the shifts are still available when the committee receives this form. **Applications received by April 15, 2020 will be processed and shifts assigned in order of receipt by Big Buzz Idea Group.** For all forms received after April 15, 2020, a second round of processing will occur on April 22 and all remaining shifts will be assigned on that date.

ORGANIZATION CONTACT INFORMATION (Please type or print legibly. Form must be fully completed.)

Organization _____

Official Contact (President, Chairman, Executive Director, etc.) _____

Address _____ City _____ State _____ Zip _____

Website _____ Phone _____

Email Address (**REQUIRED**) _____

Grant check made payable to (if different from above) _____

VOLUNTEER COORDINATOR CONTACT INFORMATION

Contact Name _____

Address _____ City _____ State _____ Zip _____

Website _____ Phone _____ Fax _____

Email Address (**REQUIRED**) _____

ABOUT THE ORGANIZATION

What year was the organization founded? _____

Has your organization participated in a prior Square Roots Volunteer Grant? Yes No

Specifically describe how the organization intends to utilize the cash grant:

_____ (Over)

PRESENTED BY



 **Old Town School
of Folk Music**

PRODUCED BY



HOW THE ORGANIZATION CAN PARTICIPATE:

What is the estimated number of adult volunteers (over 21) that your organization can commit? _____

What is the estimated number of youth volunteers (under 21) that your organization can commit? _____

Of the six (6) available shifts, please choose which time slot(s) are preferred and can be filled with 30 volunteers (a maximum of two (2) shifts are allowed per organization).

_____ SHIFT 1 • Friday mid

_____ SHIFT 3 • Saturday mid

_____ SHIFT 5 • Sunday mid

_____ SHIFT 2 • Friday late

_____ SHIFT 4 • Saturday late

_____ SHIFT 6 • Sunday late

In the event that your preferred shift selection(s) is already taken, please rank the following shift choices from most (1) to least (6) favorable, or leave blank any shifts you do not want.

_____ SHIFT 1 • Friday mid

_____ SHIFT 3 • Saturday mid

_____ SHIFT 5 • Sunday mid

_____ SHIFT 2 • Friday late

_____ SHIFT 4 • Saturday late

_____ SHIFT 6 • Sunday late

SHIFT INFORMATION

		MID	LATE
FRIDAY, JULY 10	Gate	(1) 4:00-7:30pm	(2) 7:00-10:00pm
	ID Line	(3) 4:30-7:30pm	(4) 7:15pm-CL
	Beverage	(5) 4:30-7:30pm	(6) 7:15pm-CL
	Tickets	(7) 4:15-7:30pm	(8) 7:00-10:00pm
	Floater	(9) 4:30-7:30pm	(10) 7:15pm-CL
SATURDAY, JULY 11	Gate	(11) 2:30-6:30pm	(12) 6:00-10:00pm
	ID Line	(13) 2:30-6:30pm	(14) 6:00pm-CL
	Beverage	(15) 2:30-6:30pm	(16) 6:00pm-CL
	Tickets	(17) 2:45-6:30pm	(18) 6:00-10:00pm
	Floater	(19) 2:30-6:30pm	(20) 6:00pm-CL
SUNDAY, JULY 12	Gate	(21) 2:00-5:30pm	(22) 5:00-8:30pm
	ID Line	(23) 2:00-5:30pm	(24) 5:00pm-CL
	Beverage	(25) 2:00-5:30pm	(26) 5:00pm-CL
	Tickets	(27) 2:30-6:00pm	(28) 5:30-9:00pm
	Floater	(29) 2:00-5:30pm	(30) 5:00pm-CL

Completed by (printed name) _____ Date _____

Signature _____